



Tax Foundation Job Announcement

Policy Analyst (Federal Policy)

About the Tax Foundation

We're an 80-year-old nonpartisan, non-profit located steps away from the White House in Washington, DC. We regularly work with policymakers on both sides of the aisle to help fix problems in national and state tax codes and by focusing on effective policies instead of politics, we have curated a reputation as one of the most effective policy think tanks in the nation. We use our research and analysis to bring tax changes to the national spotlight, foster competition between the states, and advise policymakers on how to improve their tax systems. In 2017, our work was cited in 41,052 news articles, including the largest national outlets and the papers of record in all fifty states. We produced over 70 major reports and our website got a record 18.8 million views.

Job Overview

Tax Foundation seeks an Analyst to join our federal policy team. The federal team produces dozens of reports each year, testifies before Congress, uses our Tax and Growth (TAG) model to analyze federal tax policy, and works with friends at the national level to promote smarter, pro-growth tax policy.

The successful candidate will be responsible for completing high-profile annual projects, developing new projects that advance the effectiveness of our research agenda, and producing blog posts, op-eds, letters to the editor, and longer reports that advance principled tax policy. Tax Foundation experts regularly represent our work in legislative testimony, media appearances, and presentations in front of key stakeholders. Good speaking, good writing, and good attitude are a must. The right candidate must also believe strongly in the Tax Foundation mission of pushing the tax reform debate toward smarter policies. The Analyst will report to our Director of Federal Projects and will be located in Washington, DC.

Here are a few regular duties that can be expected:

- Develop and maintain knowledge of current federal tax policy and economic issues, and identify new research opportunities. Ability to navigate and utilize major data sources (such as BEA and Census) is key.
- Research and write studies, reports, blog posts, and op-eds on federal tax issues.
- Assist in expanding the Tax Foundation's presence with policymakers, academics, the media, and interested stakeholders, through responses to inquiries and briefings to key stakeholders.

Ideal Skill Sets

- Experience or training in economics, public finance, public policy, political science, or government
- Able to work independently on projects, from conception to completion; to work under pressure; and to represent Tax Foundation in a highly professional manner
- Possess strong interpersonal skills and enjoy working with a team

Benefits

Salary range is \$48,000 to \$54,000, depending on qualifications and experience. Benefits include HSA-based health coverage (TF covers an amount equivalent to three-quarters of the silver-level premium and deposits the amount of the deductible into the HSA), dental and vision coverage, life/AD&D/LTD insurance, 12 holidays per year, 15 vacation days per year, sick leave, early release on Fridays, and a 401(k) retirement plan (100% match on first 5%).

Applying

Submit cover letter and resume to Mr. Joseph Bishop-Henchman, Executive Vice President, Tax Foundation, at henchman@taxfoundation.org. The cover letter should demonstrate informed interest in our organization. The position is open until filled. The Tax Foundation is an equal opportunity employer. EOE/M/F/D/V

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